

# Notice of Meeting

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## **Governance and Ethics Committee**

### **Monday 15 November 2021 at 6.30pm**

in the Council Chamber, Council Offices,  
Market Street, Newbury

This meeting can be streamed live here:

<https://westberks.gov.uk/governanceethicscommitteelive>

Date of despatch of Agenda: Friday 5 November 2021

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Stephen Chard on 519462

e-mail: [stephen.chard@westberks.gov.uk](mailto:stephen.chard@westberks.gov.uk)

Further information and Minutes are also available on the Council's website at

[www.westberks.gov.uk](http://www.westberks.gov.uk)



**WestBerkshire**  
C O U N C I L

**Agenda - Governance and Ethics Committee to be held on Monday, 15 November 2021**  
(continued)

**To:** Councillors Jeff Beck, Jeremy Cottam (Vice-Chairman), Bill Graham, Rick Jones, Tony Linden, Thomas Marino (Chairman), David Marsh, Geoff Mayes, Andy Moore, Claire Rowles and David Southgate

**Substitutes:** Councillors Adrian Abbs, Anne Budd, John Downe, Owen Jeffery, Steve Masters, Graham Pask and Garth Simpson

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## Agenda

### Part I

		<b>Page No.</b>
1	<b>Apologies</b> To receive apologies for inability to attend the meeting (if any).	1 - 2
2	<b>Minutes</b> To approve as a correct record the Minutes of the meeting of this Committee held on 27 September 2021.	3 - 6
3	<b>Declarations of Interest</b> To remind Members of the need to record the existence and nature of any personal, disclosable pecuniary or other registrable interests in items on the agenda, in accordance with the Members' <a href="#">Code of Conduct</a> .	7 - 8
4	<b>Forward Plan</b> Purpose: To consider the Forward Plan for the next 12 months.	9 - 10
5	<b>External Audit Appointment Process for Financial Years 2023/24 - 2027/28 (C4147)</b> Purpose: This report sets out proposals for appointing the external auditor to the Council for the accounts for the five-year period from 2023/24.	11 - 18



## Agenda - Governance and Ethics Committee to be held on Monday, 15 November 2021

(continued)

- 6      **Updates to the Constitution (C4104)**      19 - 38  
Purpose: This report is to notify Council of the work undertaken by the Constitution Review Task Group to date and to propose: an additional ordinary meeting of Council in March 2022; that the meeting of Council scheduled to take place on 3 March 2022 will deal purely with the 2022/23 Council budget and no other business; a response to Motions submitted by Councillor Lee Dillon proposing changes to the Constitution; certain changes to the Constitution. This report is in anticipation of wholesale changes to the Constitution, as expanded upon below, to include making some or all of the proposals set out permanent.
- 7      **Action Plan Update Report – Review of the effectiveness of the Governance and Ethics Committee (GE4116)**      39 - 44  
Purpose: At the Governance and Ethics Committee on 19<sup>th</sup> April 2021, Members were presented with revisions to the Action Plan which included timeframes. This report is to advise Members of the Committee of revised timeframes on recommendation numbers 5 and 6 of that Action Plan.

Sarah Clarke  
Service Director: Strategy and Governance

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If you require this information in a different format or translation, please contact Stephen Chard on telephone (01635) 519462.